



ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number:

3367

Principal:

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HAMPSTEAD SCHOOL

Annual Report - For the year ended 31 December 2020

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Hampstead School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflect the financial position and operations of the School.

The School's 2020 financial statements are authorised for issue by the Board.

Full Name of Board Chairperson

Full Name of Principal

Signature of Board Chairperson

Signature of Principal

Date:

Date:

Hampstead School

Members of the Board of Trustees

For the year ended 31 December 2020

Name	Position	How Position Gained	Held Until
Dayle Prichard	Chairperson	Elected	May 2022
Peter Melrose	Principal	ex Officio	
Leigh Bishop	Parent Rep	Elected	May 2022
Margaret Walker	Parent Rep	Elected	May 2022
Jenny Lansdown	Parent Rep	Elected	May 2022
Regan Broker	Parent Rep	Co Opted	May 2022
Jennifer Martin	Staff Rep	Elected	May 2022
Lois Eaton	Staff Rep	Elected	Feb 2020

Hampstead School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue				
Government Grants	2	3,221,145	2,805,700	2,793,349
Locally Raised Funds	3	82,773	82,580	107,804
Interest Income		26,076	30,000	31,045
		<u>3,329,994</u>	<u>2,918,280</u>	<u>2,932,198</u>
Expenses				
Locally Raised Funds	3	13,584	19,600	28,439
Learning Resources	4	2,255,593	1,974,400	1,904,208
Administration	5	99,510	112,640	93,564
Finance		3,062	-	1,116
Property	6	663,771	716,600	669,543
Depreciation	7	86,131	70,000	100,930
Loss on Disposal of Property, Plant and Equipment		1,072	5,000	15,066
		<u>3,122,723</u>	<u>2,898,240</u>	<u>2,812,866</u>
Net Surplus / (Deficit) for the year		207,271	20,040	119,332
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>207,271</u></u>	<u><u>20,040</u></u>	<u><u>119,332</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Hampstead School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Balance at 1 January		<u>1,882,869</u>	<u>1,882,869</u>	<u>1,755,171</u>
Total comprehensive revenue and expense for the year		207,271	20,040	119,332
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	8,366
Equity at 31 December	24	<u>2,090,140</u>	<u>1,902,909</u>	<u>1,882,869</u>
Retained Earnings		2,090,140	1,902,909	1,882,869
Equity at 31 December		<u>2,090,140</u>	<u>1,902,909</u>	<u>1,882,869</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Hampstead School

Statement of Financial Position

As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	115,537	372,708	282,668
Accounts Receivable	9	130,465	101,017	101,017
GST Receivable		1,036	10,432	10,432
Prepayments		6,450	1,980	1,980
Inventories	10	1,142	-	-
Investments	11	1,286,369	959,259	959,259
Funds owing for Capital Works Projects	17	-	1,028	1,028
		<u>1,540,999</u>	<u>1,446,424</u>	<u>1,356,384</u>
Current Liabilities				
Accounts Payable	13	162,300	113,790	113,790
Revenue Received in Advance	14	682	514	514
Provision for Cyclical Maintenance	15	41,200	56,500	56,500
Finance Lease Liability - Current Portion	16	12,111	17,245	17,245
Funds held for Capital Works Projects	17	-	2,426	2,426
Funds Held on Behalf of the Kiwisport Cluster	18	52,201	42,043	42,043
		<u>268,494</u>	<u>232,518</u>	<u>232,518</u>
Working Capital Surplus/(Deficit)		1,272,505	1,213,906	1,123,866
Non-current Assets				
Property, Plant and Equipment	12	981,800	834,867	904,867
		<u>981,800</u>	<u>834,867</u>	<u>904,867</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	142,703	130,603	130,603
Finance Lease Liability	16	21,462	15,261	15,261
		<u>164,165</u>	<u>145,864</u>	<u>145,864</u>
Net Assets		<u>2,090,140</u>	<u>1,902,909</u>	<u>1,882,869</u>
Equity	24	<u>2,090,140</u>	<u>1,902,909</u>	<u>1,882,869</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Hampstead School
Statement of Cash Flows
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		910,036	715,700	727,836
Locally Raised Funds		83,344	82,580	153,429
Goods and Services Tax (net)		9,396	-	(9,274)
Payments to Employees		(472,880)	(399,100)	(356,955)
Payments to Suppliers		(222,883)	(339,140)	(202,863)
Funds Administered on Behalf of Third Parties		10,158	-	11,114
Cyclical Maintenance payments in the Year		(25,000)	-	-
Interest Received		28,837	30,000	31,893
Net cash from/(to) Operating Activities		321,008	90,040	355,180
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		-	-	(15,066)
Purchase of Property Plant & Equipment (and Intangibles)		(151,702)	-	(75,251)
Purchase of Investments		(327,110)	-	(452,067)
Net cash from/(to) Investing Activities		(478,812)	-	(542,384)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	8,366
Finance Lease Payments		(7,929)	-	(7,579)
Funds held for Capital Works Projects		(1,398)	-	1,398
Net cash from/(to) Financing Activities		(9,327)	-	2,185
Net increase/(decrease) in cash and cash equivalents		(167,131)	90,040	(185,019)
Cash and cash equivalents at the beginning of the year	8	282,668	282,668	467,687
Cash and cash equivalents at the end of the year	8	115,537	372,708	282,668

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Hampstead School

Notes to the Financial Statements For the year ended 31 December 2020

1. Statement of Accounting Policies

1.1. Reporting Entity

Hampstead School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers Salaries Grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of Land and Buildings Grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

1.5. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

1.6. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.7. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

1.8. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

1.9. Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

1.10. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

1.11. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Leasehold Improvements	20-40 years
Furniture and equipment	10-20 years
Computers and Electronic Equipment	5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

1.12. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

1.13. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.14. Employment Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

1.15. Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

1.16. Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

1.17. Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

1.18. Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

1.19. Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

1.20. Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

1.21. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.22. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

1.23. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	700,313	550,000	533,929
Teachers' Salaries Grants	1,807,002	1,590,000	1,595,988
Use of Land and Buildings Grants	497,607	500,000	505,448
Other MoE Grants	192,520	138,700	140,623
Other Government Grants	23,703	27,000	17,361
	<u>3,221,145</u>	<u>2,805,700</u>	<u>2,793,349</u>

The School has opted in to the donations scheme for this year. Total amount received was \$52,350.

Other MOE Grants total includes additional COVID-19 funding totalling \$27,828 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	9,822	10,000	21,955
Fundraising	496	5,100	3,820
Bequests & Grants	48,925	33,400	35,925
Other Revenue	15,051	19,880	24,901
Trading	3,249	2,700	3,049
Activities	5,230	11,500	18,154
	<u>82,773</u>	<u>82,580</u>	<u>107,804</u>
Expenses			
Activities	10,478	17,000	25,798
Trading	3,106	2,600	2,641
	<u>13,584</u>	<u>19,600</u>	<u>28,439</u>
<i>Surplus for the year Locally raised funds</i>	<u>69,189</u>	<u>62,980</u>	<u>79,365</u>

4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	68,212	94,200	50,082
Equipment Repairs	1,078	1,000	760
Information and Communication Technology	11,715	15,500	16,588
Library Resources	632	2,600	594
Employee Benefits - Salaries	2,166,068	1,849,100	1,824,579
Staff Development	7,888	12,000	11,605
	<u>2,255,593</u>	<u>1,974,400</u>	<u>1,904,208</u>

5. Administration

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	3,378	3,000	3,279
Board of Trustees Fees	2,345	3,500	3,245
Board of Trustees Expenses	-	-	522
Communication	1,472	2,500	2,107
Consumables	26,766	31,300	17,776
Operating Lease	-	3,500	600
Other	40	1,840	1,637
Employee Benefits - Salaries	59,534	60,000	56,937
Insurance	3,625	4,000	4,289
Service Providers, Contractors and Consultancy	2,350	3,000	3,172
	<u>99,510</u>	<u>112,640</u>	<u>93,564</u>

6. Property

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	11,195	10,100	8,594
Cyclical Maintenance Provision	21,800	50,000	22,900
Grounds	11,346	21,200	21,814
Heat, Light and Water	17,261	25,500	28,818
Rates	4,320	4,500	-
Repairs and Maintenance	27,454	25,300	7,129
Use of Land and Buildings	497,607	500,000	505,448
Employee Benefits - Salaries	72,788	80,000	74,840
	<u>663,771</u>	<u>716,600</u>	<u>669,543</u>

The Use of Land and Buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements	15,094	15,000	30,408
Furniture and Equipment	31,890	22,000	30,993
Information and Communication Technology	24,784	19,000	19,906
Leased Assets	11,105	10,000	16,594
Library Resources	3,258	4,000	3,029
	<u>86,131</u>	<u>70,000</u>	<u>100,930</u>

8. Cash and Cash Equivalents

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	111,226	372,708	129,896
Bank Call Account	4,311	-	152,772
Cash and cash equivalents for Statement of Cash Flows	<u>115,537</u>	<u>372,708</u>	<u>282,668</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$115,537 Cash and Cash Equivalents, \$52,201 is held by the School on behalf of the Kiwisport cluster. See note 18 for details of how the funding received for the cluster has been spent in the year.

9. Accounts Receivable

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	-	403	403
Interest Receivable	2,099	4,860	4,860
Teacher Salaries Grant Receivable	128,366	95,754	95,754
	<u>130,465</u>	<u>101,017</u>	<u>101,017</u>
Receivables from Exchange Transactions	2,099	5,263	5,263
Receivables from Non-Exchange Transactions	128,366	95,754	95,754
	<u>130,465</u>	<u>101,017</u>	<u>101,017</u>

10. Inventories

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
School Uniforms	1,142	-	-
	<u>1,142</u>	<u>-</u>	<u>-</u>

11. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	1,286,369	959,259	959,259
Total Investments	<u>1,286,369</u>	<u>959,259</u>	<u>959,259</u>

12. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2020						
Building Improvements	516,325	91,318	-	-	(15,094)	592,549
Furniture and Equipment	286,101	4,486	(394)	-	(31,890)	258,303
Information and Communication Technology	47,087	50,720	(362)	-	(24,784)	72,661
Leased Assets	34,149	34,324	(21,890)	-	(11,105)	35,478
Library Resources	21,205	5,175	(313)	-	(3,258)	22,809
Balance at 31 December 2020	<u>904,867</u>	<u>186,023</u>	<u>(22,959)</u>	<u>-</u>	<u>(86,131)</u>	<u>981,800</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2020			
Building Improvements	822,949	(230,400)	592,549
Furniture and Equipment	518,615	(260,312)	258,303
Information and Communication Technology	283,582	(210,921)	72,661
Leased Assets	46,322	(10,844)	35,478
Library Resources	64,970	(42,161)	22,809
Balance at 31 December 2020	<u>1,736,438</u>	<u>(754,638)</u>	<u>981,800</u>

The net carrying value of equipment held under a finance lease is \$35,478 (2019: \$34,149)

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2019						
Building Improvements	546,733	-	-	-	(30,408)	516,325
Furniture and Equipment	271,134	55,555	(9,595)	-	(30,993)	286,101
Information and Communication Technology	55,090	16,537	(4,634)	-	(19,906)	47,087
Leased Assets	41,985	8,758	-	-	(16,594)	34,149
Library Resources	20,268	4,802	(836)	-	(3,029)	21,205
Balance at 31 December 2019	<u>935,210</u>	<u>85,652</u>	<u>(15,065)</u>	<u>-</u>	<u>(100,930)</u>	<u>904,867</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2019			
Building Improvements	731,631	(215,306)	516,325
Furniture and Equipment	515,372	(229,271)	286,101
Information and Communication Technology	251,911	(204,824)	47,087
Leased Assets	77,543	(43,394)	34,149
Library Resources	60,692	(39,487)	21,205
Balance at 31 December 2019	<u>1,637,149</u>	<u>(732,282)</u>	<u>904,867</u>

13. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating creditors	3,485	5,702	5,702
Accruals	3,378	3,771	3,771
Banking staffing overuse	16,677	-	-
Employee Entitlements - salaries	129,351	95,754	95,754
Employee Entitlements - leave accrual	9,409	8,563	8,563
	<u>162,300</u>	<u>113,790</u>	<u>113,790</u>
Payables for Exchange Transactions	162,300	113,790	113,790
	<u>162,300</u>	<u>113,790</u>	<u>113,790</u>

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Other	682	514	514
	<u>682</u>	<u>514</u>	<u>514</u>

15. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	187,103	187,103	164,203
Increase/ (decrease) to the Provision During the Year	21,800	-	22,900
Use of the Provision During the Year	(25,000)	-	-
Provision at the End of the Year	<u>183,903</u>	<u>187,103</u>	<u>187,103</u>
Cyclical Maintenance - Current	41,200	56,500	56,500
Cyclical Maintenance - Term	142,703	130,603	130,603
	<u>183,903</u>	<u>187,103</u>	<u>187,103</u>

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	14,607	18,049	18,049
Later than One Year and no Later than Five Years	22,092	15,674	15,674
	<u>36,699</u>	<u>33,723</u>	<u>33,723</u>

17. Funds Held for Capital Works

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
Block 2 (Admin) upgrade	Completed	2,426	4,664	(67,752)	60,662	-
Special Ed upgrade	Completed	(1,028)	1,564	(536)	-	-
Totals		1,398	6,228	(68,288)	60,662	-

	2019	Opening Balances	Receipts from MoE	Payments	BOT Contributions	Closing Balances
		\$	\$	\$	\$	\$
Block 2 (Admin) upgrade	In Progress	-	41,971	(39,545)	-	2,426
Special Ed upgrade	In Progress	-	20,960	(21,988)	-	(1,028)
Totals		-	62,931	(61,533)	-	1,398

18. Funds Held on Behalf of the Kiwisport Cluster

Hampstead School is the lead school and holds funds on behalf of the Kiwisport cluster, a group of schools funded by the Ministry of Education to support sport in schools.

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Funds Held at Beginning of the Year	42,043	42,043	30,929
Funds Received from Cluster Members	36,707	-	39,468
Funds Spent on Behalf of the Cluster	(26,549)	-	(28,354)
Funds Held at Year End	52,201	42,043	42,043

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principal.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	2,345	3,245
Full-time equivalent members	0.04	0.02
<i>Leadership Team</i>		
Remuneration	384,397	343,132
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	386,742	346,377
Total full-time equivalent personnel	3.04	3.02

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	140-150
Benefits and Other Emoluments	22 - 23	19 - 20
Termination Benefits	0 - 0	0 - 0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 -110	2.00	-
	2.00	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual \$	2019 Actual \$
Total	-	-
Number of People	-	-

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance – Schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has not entered into any contract agreements for capital works.

(Capital commitments at 31 December 2019: \$54,600)

(b) Operating Commitments

As at 31 December 2020 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2019: \$nil)

24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	115,537	372,708	282,668
Receivables	130,465	101,017	101,017
Investments - Term Deposits	1,286,369	959,259	959,259
Total Financial assets measured at amortised cost	<u>1,532,371</u>	<u>1,432,984</u>	<u>1,342,944</u>

Financial liabilities measured at amortised cost

Payables	162,300	113,790	113,790
Finance Leases	33,573	32,506	32,506
Total Financial liabilities measured at amortised Cost	<u>195,873</u>	<u>146,296</u>	<u>146,296</u>

26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.